

**AUDIO VISUAL TECHNICIAN (PART-TIME)**  
**HICKORY UNITED EVANGELICAL PRESBYTERIAN CHURCH**

**JOB CATEGORY:** Part-Time (minimum – 1 evening a week) plus Sunday morning worship services from 7:30 a.m. to 12:30 p.m.; 8-10 hours/week.

**SALARY:** \$11,000.00 per year

**DATE:** March 25, 2021

**PRIMARY ROLE:** To patiently encourage and assist the Praise Team during Wednesday evening practices, oversee the maintenance and operation of the audio/visual equipment, and train and assist A/V tech volunteers during both Sunday morning worship services, for the purpose of enhancing the overall worship experience for our church members and guests, all for the glory of God.

**REPORTS TO:**

Pastor and Session (regular reviews with Pastor, annual review with Personnel Committee)

**RESPONSIBILITIES:**

- Perform routine maintenance and manage an accurate record of equipment inventory.
- Recruit, train, and schedule in-house volunteer A/V techs from the congregation.
- Set up and adjust A/V equipment as needed.
- Attend and assist the Praise Team during practices, performances, and worship services.
- Create ProPresenter slides from self-generated information and information provided by others for use during both Sunday worship services.
- Set up and operate an analog sound board and associated sound equipment for remote events such as the Krepps Covered Bridge Festival, Apple Festival, and events in the Covenant Center.

**QUALIFICATIONS:**

- Good musical ear
- Able to operate a Behringer x32 sound board
- Familiar with NDI – Wireless streaming; Vmix program for recording software; live streaming and recording software; ProPresenter for slide presentation.
- Proficient with Microsoft programs and Windows/Apple operating systems.
- Willing to learn new operating systems.
- Is attentive to detail and able to troubleshoot equipment problems.
- Operating familiarity with PTZ cameras.
- Must be able to lift up to 50 pounds.
- Not required but would be a plus if familiar with planning center online.

**CHARACTER:**

- A committed and mature Christian, growing in a personal relationship with Jesus Christ as Savior and Lord (Christ-centered, Biblical-based, Dependent on the Holy Spirit)
- Has a passion for people coming to know Christ and growing in their relationship with Him, particularly through worship and music
- Understands and supports the beliefs and vision of HUEPC
- A servant leader, modeling the humble yet courageous leadership style of Jesus
- A team player, able to work as a contributing member of the church staff and various ministry teams
- A people-person, sensitive to the needs of others, and valuing all ages
- A desire for excellence and doing one's very best in serving the Lord

**CLEARANCES:**

Candidates for this position must complete a required background check.

- Act 151 Child Abuse Application
- Act 34 Criminal Record
- Act 114 Federal Record Check
- Arrest/Conviction Report and Certification Form

**PROBATIONARY PERIOD:**

There will be a 6-month probationary period with a 3-month review by the Pastor/Personnel Committee to ensure that expectations are clear and reasonable on the part of the new staff member and the church.

**EVALUATION**

Annual

**BY WHOM**

Senior Pastor and Personnel Committee